



## Record Claim Instructions

Please review the steps for submitting a Record Claim *carefully*:

1. Be sure to have your scorecard signed by a recognized tournament official (preferably the Director of Shooting, or else the Head Judge, or both).
2. USA Archery Membership AND U.S. Citizenship are Required to Apply for Records.
3. In order for a record to be applicable, it must have been shot at an event that was registered as a USA Archery Sanctioned event. For a record to apply for World Record status, the event must have been sanctioned by USA Archery AND registered with World Archery.
4. The rounds being applied for must be OFFICIALLY RECOGNIZED rounds by either USAArchery or World Archery (WA). There is a complete list on the web site.
5. If a record is shot at International WA/WAA competition by a U.S. Citizen who is also amember of USA Archery (during the time of the event), the record will be applicable for submission.
6. An archer, properly registered for a tournament, may legitimately claim ANY record for which the score he/she shot exceeds an existing record, even if the record is in a higher division. For example, a cadet who shoots an indoor 600 round score that exceeds the existing record score of the Junior (or Senior) division may claim that record as well as the cadet division record. Also, if the archer registers "up" one or more divisions yet still exceeds the record for his/her natural division (i.e, a cadet registers as a JUNIOR and shoots a score that exceeds the existing cadet record for the distance shot) may lay legitimate claim to the cadet record even though the archer did not compete in that lower division during the tournament. Likewise, if an archer is old enough/qualified to compete as a 50+ or older and shoots a score that ties or exceeds an existing SENIOR record score, that archer can then claim that SENIOR record as well as the 50+ record, simply by executing properly the claim form process
7. **Deadlines:** if submitting for a World Record, the Records Claim Form and scorecard must be received within FIVE days of the event. If submitting for a

National Record, the Records Claim Form and scorecard must be received within TEN days of the event.

8. Complete the Records Claim Form in its **entirety** (including the location and event information)
9. Email the completed Records Claim Form, and a legible copy of the archer's scorecard to: [records@usarchery.org](mailto:records@usarchery.org)

All records are subject to verification. A printable Certificate of Accomplishment, in the form of an PDF file, will be emailed to the archer at the email address entered on the claim form.