

# INTERNATIONAL EVENT PARTICIPATION GUIDELINES UPDATED – DECEMBER 2025

USA Archery (USAA) members who desire to compete in <u>international events</u> and whether part of an official USAA sponsored team or not part of a USAA sponsored team and is self-funding their international event participation will be subject to these guidelines.

Self-funded athletes and coaches, outside of those who have been selected through a U.S. Team trials process or selection procedure, may not participate in closed events where USAA is sending a sponsored team.

Please be advised that the following guidelines will apply for self-funded athletes, coaches, guests or other support personnel (i.e. arrow agents, personal care assistants, etc.):

- 1. For all eligible self-funded participants, USAA will collect a \$200 non-refundable administrative fee for the purposes of coordinating closed event registration, lodging and ground transport, World Archery Insurance, submission of payment to the local organizing committee (LOC), and other as applicable.
- 2. USAA Members who attend non sponsored international events must agree to coordinate their own travel logistics not provided by the LOC to include airfare, order and pay for their own uniforms and pay any other fees due to USA Archery by the stated deadlines, to include any penalty fees cause incurred for failure to meet LOC registration deadlines and/or for choosing to stay in non LOC housing.
- 3. Uniforms worn by participating United States athletes, and any clothing to be worn by coaches, team leaders and other officials or representatives while participating in the event as such, shall not identify or imply that such persons are representing USAA in any official capacity, i.e. uniforms shall not resemble current National Team uniforms unless provided by USAA. At minimum uniforms shall designate the country for which they compete and adhere to all requirements of the LOC and comply with the World Archery dress code policy.
- 4. Athletes will be required to sign the <u>USAA Participation Waiver and Release Form</u>. Additionally, all athletes and staff must adhere to USAA's Code of Conduct and all other

- USAA Policies and procedures located at www.usarchery.org as a condition of their membership and will be expected to abide by the High Performance Ethos.
- 5. USAA requires all participants adhere to the <u>USAA Minor Athlete Abuse and Prevention</u> Policy and the U.S. Center for SafeSport Code. USAA requires that all participants, especially adults traveling with minors internationally, make every reasonable effort to ensure group safety throughout the duration of travel.

#### INTERNATIONAL EVENT PARTICIPATION FORM AND DEADLINE:

Any USA Archery member who desires to attend as an athlete, coach or organize one or more USAA athletes to participate in an international event and is not part of a USAA sponsored team must complete the online International Event Participation Request Form. Submission of the form will prompt USAA to verify the participant meets eligibility guidelines, identify the cost to participate and inform staff how to register the athlete, staff or guests for the event.

The form submitted NO LATER than sixty (60) days prior to the start day of competition or fifteen (15) business days prior to the preliminary registration deadline, WHICHEVER DATE IS EARLIER for the event requested.

For event dates and registration deadlines, please visit the World Archery website at www.archery.org.

#### PARTICIPANT ELIGIBILITY:

Athlete:

Must be a current USA Archery member in good standing with an eligible membership type and be eligible to compete for USA. If the number of participation requests exceeds the number of registration numbers available in an age class or division the athletes with the highest current national ranking or USAT ranking 60 days prior to the event will be approved until all positions are filled. In addition, all athletes age 18 and older must have a current USAA Background Screening and U.S. Center for SafeSport training through the duration of the international event.

Staff/Guests: All staff, coaches or other credentialed personnel age 18 and older must be a current USAA member in good standing with an eligible membership type and have a current USAA Background Screening and U.S. Center for SafeSport training through the duration of the international event.

#### **FEES:**

USAA will charge a \$200 non-refundable administrative fee per person. Each participant is responsible for booking and paying for their own flight arrangements. USAA will issue an

invoice to each participant via their USAA membership services account for all fees due before the LOC final registration deadline. Invoices will be due a minimum of seven (7) days prior to the final registration deadline set by the LOC. Final registration will not be submitted for any participant who has not paid all outstanding fees to USAA.

### **ADDITIONAL FEES:**

Participants are responsible for all additional expenses to include out of pocket medical expense not covered by World Archery Insurance, spectator tickets, special event or banquet fees or other expenses not included in payment to LOC.

## **CANCELLATION POLICY:**

If for any reason you request to cancel your registration before USAA wires your payment to the LOC, you will receive a refund of the amount paid to USAA minus the \$200 USAA Administrative fee, a 3% processing fee on your total invoice paid and any penalty fees incurred by USAA for cancellation. Uniform expenses are also non-refundable.

If you request to cancel your registration after USAA wires funds to the LOC, you will incur all the penalty fees listed above and your payment for the event will be subject to the refund policy set by the LOC (international exchange rates apply). If USAA does not receive a refund, neither will you.