USA ARCHERY™

# EVENT ORGANIZER RESOURCE PACKET



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# ATHLETE SAFETY PROCEDURES

These written procedures were developed to function in conjunction with USA Archery's Athlete Safety Policy and includes all steps the Event Organizer must take to ensure compliance with event audit standards as dictated by the U.S. Center for SafeSport.

## DISCLAIMERS

These written procedures include all steps the Event Organizer must take to ensure that all Adult Participants, including Day-Of Participants, who are required to complete SafeSport training have completed this training within the previous 12 months. If the training is not current, the Adult Participant must either be prevented from participating or assigned to a role that does not include regular contact with or authority over amateur athletes who are minors at any USA Archery sanctioned event.

These written procedures also i nclude all steps the Event Organizer and USA Archery must take to ensure all Participants, including Day-Of Participants, on the Organization Exclusion List (OEL) are prohibited from participating in any USA Archery sanctioned events.

USA Archery must demonstrate that Event Organizers for every USA Archery sanctioned event has implemented the written policies and procedures of USA Archery's Athlete Safety Policy.



# PRIOR TO THE EVENT

## SANCTION EVENT

### Acknowledge USA Archery's Athlete Safety Policies and Procedures

- Select **'Sanction New Event'**
- Select **'Calendar Only'** or **'Platform'**
- Scroll Down, Click, and Review **'USA Archery'**s Terms and Conditions'
  - States that the Event Organizer agrees to implement and abide by the policies and procedures to prevent abuse, including emotional, physical, and child abuse, of amateur athletic activities as outlined in the U.S. Center for SafeSport Code, ***Minor Athlete Abuse and Prevention Policies (MAAPP)***, and the USA Archery's Safe Sport Policy and Background Screen Criteria and Review Policy.

## PREPARE EVENT WEBSITE

- Create an Event Website
- **Optional:** Include a Link to ***Minor Consent Forms***
- **Optional:** Include a Link to Lodging Information if suggesting specific lodging or providing accommodations
  - ***Minor Athlete Abuse Prevention Policy (MAAPP)***
  - ***Minor Consent Forms***
  - ***MAAPP and Lodging***

***Please note, it is uncommon for Event Organizers to provide accommodations***

## PREPARE SCORECARDS

**Optional:** Event Organizers may choose to print scorecards with QR Codes, Links, or information on MAAPP and Reporting Protocols.

## PRE-AUTHORIZE EVENT ACCESS / SET-UP REGISTRATION

The following section provides outlines registration requirements for each registration type. The tables advise when you must manually check for this information if using the USA Archery Membership Services Platform, **Sport:80**, versus a Third-Party Registration Platform or other manual system.

For those using a Third-Party Registration Platform or other manual system, review the section ***INSTRUCTIONS FOR MANUAL CREDENTIAL CHECK*** for detailed procedures on how to manually check requirements.

## ATHLETE REGISTRATION

Check that each athlete has a valid USAA Membership and is not on the Organizational Exclusion List.

| | Sport:80 | Third-Party or Manual |
|---|---|---|
| **Membership** | No* | Yes |
| **Suspended/Ineligible** | No* | Yes |
| **Jurisdictional Hold** | No* | Yes |

*If you are hosting your event registration on the **Sport:80** platform, there are dependencies built in that will not allow an individual to register for the event if they do not have a current membership or are suspended/ineligible.

## OPTIONAL: COACH REGISTRATION

Check that each Coach has a valid USAA Membership, Instructor Certification, Background Screen, SafeSport Training, and is not on the Organizational Exclusion List.

| | Sport:80 | Third-Party or Manual |
|---|---|---|
| **Membership** | No* | Yes |
| **Instructor Certification** | No* | Yes |
| **Background Screen** | No* | Yes |
| **Safesport Training** | No* | Yes |
| **Suspended/Ineligible** | No* | Yes |
| **Jurisdictional Hold** | No* | Yes |

**If you are hosting your event registration on the **Sport:80** platform, you can set up dependencies that will not allow an individual to register for the event if they do not have a current membership, Instructor Certification (minimum level as designated by the Event Organizer), Background Screen, SafeSport Training, or are suspended/ineligible.*

To set up dependencies, review the section ***INSTRUCTIONS FOR DEPENDENCIES*** for detailed procedures on how to set up.

Coach registration completed through **Sport:80** automatically generates a report that can be used in place of the Event Tracking Tool.

***For assistance with setting up Coach registration, please email events@usarchery.org.***

# EVENT PERSONNEL REGISTRATION

## RESTRICTED AREA CONTACT / FIELD OF PLAY ACCESS

Check that each **EVENT PERSONNEL - RESTRICTED AREA CONTACT / FIELD OF PLAY ACCESS** has a valid USAA Membership, Background Screen, SafeSport Training, and is not on the Organizational Exclusion List.

| | Sport:80 | Third-Party or Manual |
|---|---|---|
| **Membership** | No* | Yes |
| **Background Screen** | No* | Yes |
| **Safesport Training** | No* | Yes |
| **Suspended/Ineligible** | No* | Yes |
| **Jurisdictional Hold** | No* | Yes |

**If you are hosting your event registration on the **Sport:80** platform, you can set up dependencies that will not allow an individual to register for the event if they do not have a current membership, Background Screen, SafeSport Training, or are suspended/ineligible.*

To set up dependencies, review the section **INSTRUCTIONS FOR DEPENDENCIES** for detailed procedures on how to set up.

Event Personnel registration completed through **Sport:80** automatically generates a report that can be used in place of the Event Tracking Tool.

***For assistance with setting up Event Personnel registration, please email events@usarchery.org.***

## NO RESTRICTED AREA CONTACT / FIELD OF PLAY ACCESS WITH USAA MEMBERSHIP

Check that each Event Personnel - NO Restricted Area Contact / Field of Play Access has a valid USAA Membership or signed Non-Athlete Pledge, and is not on the Organizational Exclusion List.

| | Sport:80 | Third-Party or Manual |
|---|---|---|
| **Membership** | No* | Yes |
| **Background Screen** | No* | Yes |
| **Safesport Training** | No* | Yes |
| **Suspended/Ineligible** | No* | Yes |
| **Jurisdictional Hold** | No* | Yes |

**If you are hosting your event registration on the **Sport:80** platform, you can set up dependencies that will not allow an individual to register for the event if they do not have a current membership or are suspended/ineligible.*

To set up dependencies, review the section **INSTRUCTIONS FOR DEPENDENCIES** for detailed procedures on how to set up.

Event Personnel registration completed through **Sport:80** automatically generates a report that can be used in place of the Event Tracking Tool.

***For assistance with setting up Event Personnel registration, please email events@usarchery.org.***

## NO RESTRICTED AREA CONTACT / FIELD OF PLAY ACCESS WITH NON-ATHLETE PLEDGE

Check that each ***EVENT PERSONNEL - NO RESTRICTED AREA CONTACT / FIELD OF PLAY ACCESS*** have a signed Non-Athlete Pledge, and is not on the Organizational Exclusion List.

| | Sport:80 | Third-Party or Manual |
|---|---|---|
| **Membership** | No* | Yes |
| **Background Screen** | No* | Yes |
| **Safesport Training** | No* | Yes |

**All required checks must be completed manually as no dependencies are built in. Individuals will need to create an account with* ***Sport:80*** *to use the* ***Sport:80*** *platform.*

Event Personnel registration completed through **Sport:80** automatically generates a report that can be used in place of the Event Tracking Tool.

Day-Of Event Personnel may create an account with **Sport:80** to register, or the Event Organizer can download the report and add the Day-Of Event Personnel manually after-the-fact. Requirements for Day-Of Event Personnel must be checked prior to participation.

***For assistance with setting up Event Personnel registration, please email events@usarchery.org.***



# INSTRUCTIONS FOR MANUAL CREDENTIAL CHECK

Event Organizers can receive permission to look-up credentials of Athletes and Event Personnel in the USAA Membership Services Platform. To request this permission, contact ***events@usarchery.org***.

**Include the name of the event you are hosting, your role, and that you would like to receive "Validation Lookup Status" for one or more of the following:**

- USAA Membership
- Background Screening
- U.S. Center for SafeSport Training

**Once your account has been updated with these permissions:**

- Login to **Sport:80** and access your **'Personal Account'**
- Select **'Admin'** on the left-hand menu
- Select **'Validation'**
- Select the add on that you need to validate (USAA Membership, Background Screening, or U.S. Center for SafeSport Training)
- Enter the Member id or First Name/Last Name
- Select **'Validate'**
- The results will give you the expiration date for the item you are looking up

***Note: Membership, Background Screening, and SafeSport Training must be current through the duration of the event.***

**Check the Organizational Exclusion List:**

***JURISDICTIONAL HOLD LIST***

***SUSPENSIONS LIST***



# INSTRUCTIONS FOR DEPENDENCIES

Event Organizers can add dependencies for registration options, allowing only individuals who meet the requirements to successfully complete registration.

- ***Login*** to **Sport:80** and go to the Admin Panel of your Tournament (Events Admin -> Tournaments, search for your tournament and click on it)
- Select **'Members Entries Options'**
- Select **'Dependencies'** and click **'Add New'**
- Update or add categories such as Coach Credential, Judge Registration, Staff (pre-planned), Volunteer (day-of), Volunteer (pre-planned)
- For each category, click **'Edit Dependencies'** to add or update dependencies
- For categories requiring dependencies, follow the steps below. For categories without dependency requirements, disregard.
  - Under **'Edit Entry Dependencies'**, click the dropdown menu that says **'Select an Option'**
  - Select **'Background Screening'** and click **'+ Add** 'And' **Condition'**
  - On the right-hand side select **'+ Add** 'Or' **Condition'** and select **'International Background Screening'**
  - Below, select **'+ Add** 'And' **Condition'** and click **'Center for SafeSport Training'**
- For Coach Credential, follow the steps below:
  - Select **'+ Add '** and **'Condition'** and click **'USA Archery Instructor/Coach Certification'**
  - Leave as **'Any'** or select which levels are eligible to register (i.e. Level 1, Level 2, Level 3, Level 4)
- When you are finished, click **'Update'**

***Note: Organizational Exclusion List (OEL)***

All Participants, including Day-Of Participants, on the Organizational Exclusion List (OEL), are prohibited from participating in all events, programs, activities, and/or competitions under the oversight of the USOPC, USA Archery, USA Archery Clubs and/or State Associations.

USA Archery's Safe Sport and Compliance Administrator, or their designee, will reconcile USA Archery's OEL and jurisdictional hold lists to the Center's databases monthly to ensure the information is always up to date.

Event Organizers should check the Organizational Exclusion List (OEL) at the time of registration and are encouraged to check the OEL again before the event.

***Note: Use of Automated Systems***

Event Organizers and Staff are granted access to approved systems and tools, including usernames, passwords, and databases, to support compliance with this requirement.

State Associations and Club Directors are provided role-based access. If you need assistance, please contact ***events@usarchery.org***.

The systems, dates, and API feeds are designed to support the retrieval of required data to verify compliance within the tracking tool.

Data privacy and information security measures are in place to protect the integrity, confidentiality, and availability of all data. For additional details, please refer to the ***USA Archery's Privacy Policy***.

# AT LEAST 3 DAYS PRIOR TO EVENT

## ATHLETE PARTICIPANT LIST

### REGISTRATION THROUGH SPORT:80

Event Organizers who use **Sport:80** for Athlete registration can access a copy of their Participant List by using the following steps:

1. Access the **'Tournament Admin Panel'**
2. Select **'Reports'**
3. Click **'Download Member Entries Report'**

## EVENT TRACKING TOOL

Event Organizer must document all pre-authorized access.

### OPTION 1: USE SPORT:80 TO GENERATE REPORT

- Create an Event Personnel or Volunteer Registration in **Sport:80** (No Additional Cost)
  - Email ***events@usarchery.org*** for help setting this up
- Prompt Event Personnel or Volunteers to register through **Sport:80**

If USA Archery requests a copy of your Event Tracking Tool, you can download it following these steps:

- Access the **'Tournament Admin Panel'**
- Select **'Reports'**
- Click **'Download Member Entries Report'**

***If Coach Registration is through Sport:80, repeat Option 1 Instructions.***

*If you are using **Sport:80** for Event Personnel and Volunteer registration, you can set up dependencies that will not allow an individual to register for the event if they do not meet the requirements. Review the section Instructions for Dependencies under the previous section **Prior to the Event**.

## OPTION 2: COMPLETE EVENT TRACKING TOOL MANUALLY

**First, enter all Event Personnel that have Restricted Area / Field of Play Access (e.g. Officials, Staff, Scoring Team, Coaches, Pre-Planned Arrow Agents, Pre-Planned Interpreters):**

- Name
- Email Address
- Event Role
- SafeSport Training Expiration Date
- Background Screen Expiration Date
- Membership Expiration Date -or- Non-Athlete Pledge
- Confirm not on Organizational Exclusion List

  **SUSPENSIONS LIST**

  **JURISDICTIONAL HOLD LIST**

- Date MAAPP and Reporting Communication Sent

**Next, enter all Event Personnel that do not have Restricted Area / Field of Play Access (e.g. Media, Field Crew, Vendors, Water Station Volunteers, Registration Volunteers, Day-Of Arrow Agents, Day-Of Interpreters, EMTs, Medical Volunteers):**

- Name
- Email Address
- Event Role
- Membership Expiration Date -or- Non-Athlete Pledge
- Confirm not on Organizational Exclusion List

  **SUSPENSIONS LIST**

  **JURISDICTIONAL HOLD LIST**

- Date MAAPP and Reporting Communication Sent
- Send copy to ***athletesafety@usarchery.org***

***See Day-Of Volunteers section for more information on last minute helpers.***

# MAAPP AND REPORTING COMMUNICATION

Event Organizers must provide a direct communication to all participants.

## OPTION 1: SEND THROUGH SPORT:80

- Access the **'Tournament Admin Panel'**
- Select **'Entries'**
- Select the Checkbox to the left of **'Name'** to select all entries
- Select **'Actions'**
- Select **'Email'**
- Enter Subject as **'Important Athlete Safety Information'**
- Copy and paste MAAPP and Reporting Communication Template into email body
- Send
- Repeat for Athletes, Event Personnel, and Coaches

## OPTION 2: SEND MANUALLY

### For Athletes:

- Access the **'Tournament Admin Panel'**
- Select **'Reports'**
- Click **'Download Member Entries Report'**
- Copy and paste email addresses from report
- Copy and paste MAAPP and Reporting Communication Template into email body

### For Event Personnel:

- Review Event Tracking Tool
- Copy and paste email addresses from tracking tool
- Copy and paste MAAPP and Reporting Communication Template into email body

**If Coach Registration is through **Sport:80**, follow instructions For Athletes. If Coach Registration is manual, follow instructions For Event Personnel.*

***Event Organizer must keep a record of the recipient list for audit purposes.*

# MAAPP AND REPORTING COMMUNICATION TEMPLATE

Dear [Archer or Event Personnel],

In preparation for the upcoming [Insert Event Name], this email is a formal reminder that all registered competitors and event personnel at a USA Archery sanctioned event, are required to adhere to the ***Minor Athlete Abuse Prevention Policies (MAAPP)*** for the duration of the event.

## What is MAAPP?

- MAAPP is a proactive prevention policy that aims to prevent abuse of Minor Athletes in sport. MAAPP attempts to accomplish this by providing guidelines for one-on-one interactions between Adult Participants and Minor Athletes during In-Program activities (i.e. Events, Tournaments, Camps, etc.).
- MAAPP is based on the premise that by limiting one-on-one contact and interactions between Adult Participants and Minor Athletes, we are providing a greater opportunity to ensure the safety of our Minor Athletes.
- MAAPP also requires specific credentialing of Adult Participants that will have regular contact with and/or authority over minors (i.e. Coaches, Judges, Event Organizers, etc.).
    - These Adult Participants must have a current USAA Membership or Non-Athlete Pledge, a current SafeSport training, and a current Background Screen on file. Furthermore, they must not be prohibited from participating in sport.
- MAAPP provides information on how to report an actual or suspected violation.
- MAAPP is the policy, and the SafeSport Code is what holds individuals or organizations accountable for policy violations.

*MAAPP does not apply to Adult-Only Programs

## To Report A Concern or Violation:

Reporting misconduct is vital to protecting athletes and preventing further incidents.

- **To Report Sexual Misconduct or Child Abuse:** The Center has exclusive jurisdiction to investigate and resolve reports affecting the Movement in these categories. All reports of Sexual Misconduct or Child Abuse, including Child Sexual Abuse, must be reported to the Center.
    - ***https://uscenterforsafesport.org/report-a-concern/***
- If you suspect Child Abuse or Neglect, you must report it to law enforcement, in addition to (and before) reporting it to the Center. If you are an Adult Participant, you are a mandatory reporter and are required by law to do so; know your state's specific criteria.
- **To Report Emotional and Physical Misconduct, or violations of the Minor Athlete Abuse Prevention Policies:** You may make a report to the Center or to USA Archery.
    - ***https://www.usarchery.org/about/report-a-concern/***

For more information on MAAPP Requirements and Reporting Information, to include policies on Meetings, Individual Training Sessions, Manual Therapy and Therapeutic and Recovery Modalities, Locker Rooms and Changing Areas, Electronic Communications, Transportation, and Lodging and Residential Environments please review the MAAPP as stated above.

If you would like more information on the MAAPP or need to access Consent Forms, you can visit ***USAA's Resource Center***, under the Athlete Safety category or visit ***USAA's SafeSport Page***.

Please contact USAA at ***memberships@usarchery.org*** for more information.

If you registered on behalf of a family member, please forward this message to them to review.

Kind Regards,

USA Archery

[Event Host Name]

# DURING EVENT SETUP

## PRE-EVENT MEETING

**Event Organizers should remind Judges and Officials of the following:**

- Sexual Misconduct and Child Abuse, including Child Sexual Abuse, must be reported to the U.S. Center for SafeSport, and law enforcement immediately and consistent with local and state mandatory reporting laws.
- Emotional Misconduct, Physical Misconduct, or violations of the MAAPP should be reported to USA Archery.
- Information on MAAPP and How to Report was provided in an electronic communication prior to the event. Posters with QR Codes are also posted throughout the event.

## RESTRICTED AREAS

### RESTRICT FIELD OF PLAY

- Cordon off Field of Play from Spectator Area
  - **Option 1:** Use a physical barrier, such as tables, caution tape, or chairs.
  - **Option 2:** Use a visual barrier, such as tape on the ground.
- Post signs that state **'Athletes Only Area'** or **'Restricted Area'**
- Station volunteers at points of entry during the event to monitor and enforce credentialing

### OTHER RESTRICTED AREAS

- Make sure trailers, storage / Conex boxes are closed and locked.
- Periodically monitor Restricted Areas
  - Event Restroom Check tracking sheet available ***here***.

## ATHLETE SAFETY POSTERS

**Post Athlete Safety Posters around the event including:**

- Entry points
- Portable toilets and restroom facilities
- Locker rooms (if applicable)
- Restricted areas
- Trailers
- Storage units / Conex boxes

### POSTERS

- Athlete Only Area or Restricted Area
- MAAPP How to Report a Concern
- MAAPP General Event Signage
- MAAPP Locker Room Event Signage (If Applicable)

### PLACEMAT

- Check-in / Registration Placemat

# DAY-OF EVENT PERSONNEL

Event Organizers must pre-authorize access for any Day-Of Event Personnel. Day-Of Event Personnel must demonstrate that they have met the requirements and be provided a MAAPP and Reporting Communication prior to volunteering. Day-Of Event Personnel may register through the USA Archery Membership Services Platform if registration is open through the duration of the event. The tables advise when you must manually check for this information if using the USA Archery Membership Services Platform, **Sport:80**, versus a Third-Party Registration Platform or other manual system.

## OPTION 1: DAY-OF EVENT PERSONNEL - USAA MEMBERSHIP

Check that each Day-Of Event Personnel has a valid USAA Membership and is not on the Organizational Exclusion List.

| | Sport:80 | Third-Party or Manual |
|---|---|---|
| **Membership** | No* | Yes |
| **Suspended/Ineligible** | No* | Yes |
| **Jurisdictional Hold** | No* | Yes |

*If you are hosting your event registration on the **Sport:80** platform, you can set up dependencies that will not allow an individual to register for the event if they do not have a current membership or are suspended/ineligible.

To set up dependencies, review the section ***INSTRUCTIONS FOR DEPENDENCIES*** for detailed procedures on how to set up.

Event Personnel registration completed through **Sport:80** automatically generates a report that can be used in place of the Event Tracking Tool.

***For assistance with setting up Event Personnel registration, please email events@usarchery.org.***

## OPTION 2: DAY-OF EVENT PERSONNEL - NON-ATHLETE PLEDGE

Check that each Event Personnel have a signed Non-Athlete Pledge, and is not on the Organizational Exclusion List.

| | Sport:80 | Third-Party or Manual |
|---|---|---|
| **Membership** | Yes* | Yes |
| **Suspended/Ineligible** | Yes* | Yes |
| **Jurisdictional Hold** | Yes* | Yes |

**All required checks must be completed manually as no dependencies are built in. Individuals will need to create an account with **Sport:80** to use the **Sport:80** platform.*

Review the section Instructions for Manual Credential Check for detailed procedures on how to manually check requirements.

Event Personnel registration completed through **Sport:80** automatically generates a report that can be used in place of the Event Tracking Tool.

Day-Of Event Personnel may create an account with **Sport:80** to register, or the Event Organizer can download the report and add the Day-Of Event Personnel manually after-the-fact. Requirements for Day-Of Event Personnel must be checked prior to participation.

***For assistance with setting up Event Personnel registration, please email events@usarchery.org.***

### MAAPP AND REPORTING COMMUNICATION TEMPLATE

- Send MAAPP and Reporting Communication Template
- If using QR Code, individual must be verbally cued to scan and review the information

# DURING CHECK-IN

## ISSUE VISUAL IDENTIFIERS

Event Organizers must issue credentials prior to accessing a restricted area or Field of Play.

### ATHLETES, EVENT PERSONNEL, COACHES

- Download **'Participant Entry List Report'**
  - If registration is through USA Archery's Membership Services Platform:
    - Access the **'Tournament Admin Panel'**
    - Select **'Reports'**
    - Click **'Download Member Entries Report'**
- Check-in Athletes against the Participant Entry List Report
  - **Option 1:** Check-in Athletes at venue point of entry.
  - **Option 2:** Line up Athletes for Equipment Inspection to complete check-in or registration.
  - **Option 3:** Line up Athletes on the Field of Play to complete check-in or registration. Any individual without a credential must be cleared from the Field of Play prior to the start of the event.
- Issue visual identifier
- Confirm how visual identifier must be worn (e.g. wristband must be worn on wrist only, or wristband can be worn on wrist, ankle, or placed on quiver).

### VISUAL IDENTIFIER OPTIONS:

- Wristband
- Sticker
- Stamp
- Quiver Tag
- Number
- Shirt

# DURING THE EVENT

## MAAPP ANNOUNCEMENTS

Event Organizers, or their designee, including but not limited to the Director of Shooting, make announcements about MAAPP throughout the event.

### *Sample Announcement Option 1:*

This is a reminder that all participants must adhere to the Minor Athlete Abuse Prevention Policies, or the MAAPP, for the duration of the event.

There are posters throughout the venue to learn more about the MAAPP and information on how to report suspected Sexual Misconduct, Emotional Misconduct, Physical Misconduct, or violations of the MAAPP.

### *Sample Announcement Option 2:*

This is a reminder that all participants must adhere to the Minor Athlete Abuse Prevention Policies, or the MAAPP, for the duration of the event.

MAAPP is a proactive prevention policy that is designed to prevent abuse of Minor Athletes in sport. MAAPP provides guidelines for one-on-one interactions between Adult Participants and Minor Athletes during In-Program activities, such as events.

## MONITOR RESTRICTED AREAS

- Place volunteers, if staffing permits, at entry points to restricted areas or the Field of Play to monitor access and check credentials
  - If there are Locker Rooms or Changing Rooms in the Restroom Facilities, Event Organizers may use the Event Restroom Check tracking spreadsheet to document monitoring.
- Report violations to the Event Organizer
- Repeated violations should be reported to USA Archery



U.S. CENTER FOR SAFESPORT

CHAMPION RESPECT. END ABUSE.

USA ARCHERY

# MINOR ATHLETE ABUSE AND PREVENTION POLICY (MAAPP)



# WELCOME TO A USA★ARCHERY EVENT!

**All participants must adhere to the MAAPP for the duration of the event.**

*Sexual Misconduct or Child Abuse, including Child Sexual Abuse must be reported to the U.S. Center for SafeSport.*

*Emotional Misconduct, Physical Misconduct, or violations of the MAAPP may be reported to the U.S. Center for SafeSport or USA Archery.*

**MAAPP**

**REPORT TO THE U.S. CENTER FOR SAFESPORT**

**REPORT TO USA ARCHERY**

***If you suspect Child Abuse or Neglect, you must report it to law enforcement, in addition to (and before) reporting it to the Center. If you are an Adult Participant, you are a mandatory reporter and are required by law to do so; know your state's specific criteria.***

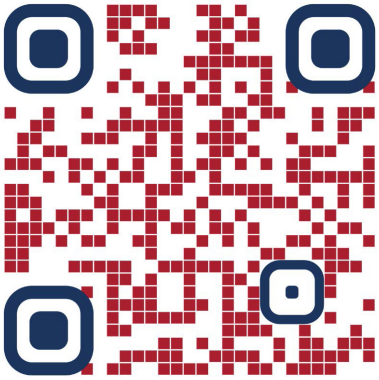
U.S. CENTER FOR SAFESPORT®

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# ALL REPORTS OF SEXUAL MISCONDUCT OR CHILD ABUSE MUST BE REPORTED TO THE U.S. CENTER FOR SAFESPORT.

**REPORTS OF EMOTIONAL MISCONDUCT, PHYSICAL MISCONDUCT, OR VIOLATIONS OF THE MAAPP MAY BE SUBMITTED EITHER TO THE U.S. CENTER FOR SAFESPORT OR USA ARCHERY.**



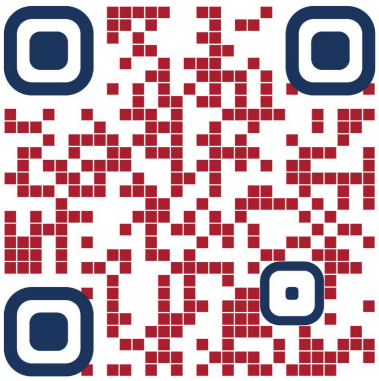
*REPORT TO*

USA ARCHERY™

*REPORT TO*

U.S. CENTER FOR SAFESPORT®

CHAMPION RESPECT. END ABUSE.®



***THERE ARE NO COSTS, FEES, OR OTHER FINANCIAL BARRIERS ASSOCIATED WITH SUBMITTING A REPORT, AND INDIVIDUALS MAY REPORT ANONYMOUSLY.***

## IF YOU SUSPECT CHILD ABUSE OR NEGLECT

*Report it to your local authorities, in addition to (and before) reporting it to the U.S. Center for SafeSport. If you are a mandatory reporter, you are required by law to do so: know your state's specific criteria.*

# AT THIS EVENT

**All one-on-one interactions between an Adult Participant and a Minor Athlete must be:**

1. **OBSERVABLE**
2. **INTERRUPTIBLE**

**Thank you for helping ensure all athletes are safe, supported, and strengthened.**

MAAPP
MINOR ATHLETE ABUSE PREVENTION POLICIES

These requirements are a component of the Minor Athlete Abuse Protection Policies (MAAPP), developed by the U.S. Center for Safesport. To learn about the MAAPP, including legal definitions of terms capitalized here, visit uscenterforsafesport.org/maapp

U.S. CENTER FOR SAFESPORT™
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# DOES THE MAAPP APPLY TO YOU?

## IF IT DOES, IF YOU ARE

# DEFINED IN THE MAAPP AS AN ADULT PARTICIPANT*.

*An Adult Participant is any adult (18 years of age or older) who is a USA Archery member; An employee or board member of USA Archery or Local Affiliated Organizations (LAO); Within the governance or disciplinary jurisdiction of USA Archery or LAO; or Authorized, approved, or appointed by USA Archery or LAO to have regular contact with or authority over Minor Athletes.

**Thank you for helping ensure all athletes are safe, supported, and strengthened.**

MAAPP

MINOR ATHLETE ABUSE PREVENTION POLICIES

***Exceptions: individuals who meet the MAAPP's Close-in-Age Exception, or if the shower is a part of a pre- or post- activity rinse while wearing swimwear.**

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# IN THIS LOCKER ROOM
**(MONITORED REGULARLY AT THIS EVENT)**

1. **All one-on-one interactions between Adult Participants and Minor Athletes must be Observable and Interruptible**

2. **Use of photographic or recording capabilities of any device is prohibited.**

3. **Adult participants must not shower with Minor Athletes*.**

**Thank you for helping ensure all athletes are safe, supported and strengthened.**

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# AT THIS EVENT

**All Athletic training modalities, massages, or rubdowns must be Observable and Interruptible.**

1. **Another Adult participant must be present**
2. **Minor Athletes must remain fully or partially clothes**
3. **Documented consent from a parent or legal guardian is required annually**

**Thank you for helping ensure all athletes are safe, supported, and strengthened.**

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# EVENT RESTROOM CHECKS

| | |
|---|---|
| **Day** | |
| **Enter Staff Initials** | |

| Time | Restroom 1 | Restroom 2 | Restroom 3 | Restroom 4 | Locker Room 1 | Locker Room 2 | Other Areas as Designated by Staff |
|---|---|---|---|---|---|---|---|
| 7:00 AM | | | | | | | |
| 8:00 AM | | | | | | | |
| 9:00 AM | | | | | | | |
| 10:00 AM | | | | | | | |
| 11:00 AM | | | | | | | |
| 12:00 PM | | | | | | | |
| 1:00 PM | | | | | | | |
| 2:00 PM | | | | | | | |
| 3:00 PM | | | | | | | |
| 4:00 PM | | | | | | | |
| 5:00 PM | | | | | | | |
| 6:00 PM | | | | | | | |
| 7:00 PM | | | | | | | |
| 8:00 PM | | | | | | | |

# ATHLETES ONLY

USA★ARCHERY™

# RESTRICTED AREA

USA★ARCHERY™